

GENERAL INFORMATION

Title of Consultancy: Conduct Baseline Assessment of Climate Policy Knowledge and Uptake by Citizens

Project: Strengthening Climate Governance through Social Accountability and Citizen's Oversight in Local Climate Initiatives

Application Closing Date: 06/09/2024

Consultancy Start and End Date: approx. 09/09/2024 – 30/09/2024.

Location of Consultancy: Ghana

A. BACKGROUND

The Strengthening Climate Governance through Social Accountability and Citizen's Oversight in Local Climate Initiatives project is designed to enhance transparency and accountability in climate change-related public investments within the most affected districts. Funded by the Extractive Industry and Climate Change Governance (EICCG) Fund under ACEP and implemented by the Ghana Integrity Initiative, the project aims to ensure that citizens are well-informed and actively involved in climate governance, especially in decision-making processes related to climate policies and initiatives.

This initiative emphasizes the importance of including all relevant stakeholders especially local communities, government agencies, civil society organizations, and the private sector in these processes. Central to the project is the focus on empowering citizens with the tools, knowledge, and platforms they need to effectively participate in climate governance. By amplifying the voices of those most impacted by climate change, the project seeks to ensure that their concerns and perspectives are integral to policy formulation and implementation.

Through these efforts, the project not only strengthens the governance of climate-related public investments but also contributes to a more resilient and sustainable future for all Ghanaians, with particular attention to vulnerable communities. By prioritizing transparency, accountability, and inclusivity, this initiative highlights the critical role of collaborative and citizen-centered approaches in addressing the challenges posed by climate change. It is against this background that GII seeks the services of a consultant to conduct a Baseline Assessment of Climate Policy Knowledge and Uptake by Citizens.

B. OBJECTIVES

The primary objective of this consultancy is to conduct a comprehensive baseline assessment to evaluate the current level of knowledge, awareness, and uptake of climate policies among citizens in the targeted districts. The findings will provide a benchmark for measuring the project's progress and impact over time.

Specifically, the assignment seeks to:

1. Conduct a detailed assessment of the current level of awareness and understanding of climate policies among at least 500 citizens in the targeted districts, establishing a baseline for knowledge gaps.
2. Measure the current level of engagement and implementation of climate policies by citizens in the selected districts, identifying at least three key areas for improvement by 2025; and
3. Analyse the involvement of local stakeholders, communities, government agencies, civil society organizations, and the private sector in climate governance, social accountability documenting at least five significant barriers to participation
4. Based on the findings, deliver a comprehensive report by September 30 with actionable recommendations to enhance citizen knowledge, policy uptake, and stakeholder involvement, aimed at improving overall climate governance in the targeted districts.

C. SCOPE OF CONSULTANCY SERVICES

The main services to be undertaken by the consultant/consulting entity are as follows:

1. Review existing reports, studies, and data on climate policy awareness, citizen engagement and social accountability in the targeted districts.
2. Develop survey tools to assess the knowledge, attitudes, and practices of citizens regarding climate policies and social accountability.
3. Conduct fieldwork to collect quantitative and qualitative data from a representative sample of citizens in the targeted districts.
4. Analyse the collected data to identify key gaps in knowledge and areas where citizens are already engaged in climate policy initiatives and social accountability.
5. Compile a detailed baseline report that includes key findings, conclusions, and recommendations for enhancing citizen engagement in climate governance.

D. METHODOLOGY

At the beginning of the consultancy, the Consultant is expected to propose methodologies that they consider most appropriate to achieve the objectives of the assignment. GII and the Consultant will agree on this methodology, as well as the timeline and scope of the work. Over the course of the Consultancy, the GII will provide feedback and guidance on the report.

E. EXPECTED DELIVERABLES AND TIMELINES

The Consultant is expected to deliver:

1. An inception report outlining the agreed scope, methodology, tools and timeframe
2. Review existing reports, studies, and data on climate policy awareness, citizen engagement and social accountability in the targeted districts
3. Conduct fieldwork to collect quantitative and qualitative data from a representative sample of citizens in the targeted districts
4. A draft report for review and comments by the GII
5. A validation meeting with key stakeholders to discuss findings and feedback.
6. Final baseline report incorporating feedback from the project team, with actionable recommendations.

The final policy paper should be submitted in English, in electronic form, in accordance with the deadlines agreed upon. The Consultant is responsible for editing and quality control of language. GII retain the sole rights with respect to all distribution, dissemination, and publication of the deliverables.

The tentative timelines are set out below, to be discussed at the beginning of the assignment:

Tasks	Deliverables/Outcome	No. of Days
1. Produce an inception report	Draft inception report	3 Days
2. Desk review	Desk review report	3 Days
3. Conduct fieldwork	Field data	7 Days
4. Analysis and report writing	Draft report submitted based on preliminary comments	3 Days
5. Presentation of findings and recommendations at validation meeting	Discussion of the findings and recommendations	1 Day
6. Submit final report	Final report in 3 hard copies and 1 soft copy	3 Days
Estimated total number of working days		20 days

20 **SELECTION CRITERIA**

The Consultant should have the following qualifications:

- a) University degree and post-graduate qualifications in environmental sciences, social sciences, law, public policy or related field from a reputable institution
- b) At least 5 years of proven relevant professional experience in legal and policy analysis or related fields
- c) Knowledge and experience of working for policy and/ or advocacy-oriented organisations.
- d) Knowledge of land governance, climate change and Anti-corruption issues in the country.
- e) Proficient in both written and verbal English communication
- f) Highly motivated and committed to the values of transparency and integrity.
- g) Availability from September to October 2024

Expression of Interest

The title on the envelope or e-mail should be **Development of Policy Recommendations**.

Interested consultants can submit their technical and financial proposals accompanied by detailed curriculum vitae with three referees and samples of recent work related to Development of Policy Recommendations to GII via electronic mail to **jobs@tighana.org** or hard copies to:

The Executive Director
Ghana Integrity Initiative
H/No 21 Abelenkpe Road,
Accra

The Executive Director
Ghana Integrity Initiative
PMB CT 317, Cantonments
Accra

Applications should be submitted not later than 9th September 2024 by close of business. Only selected candidates will be contacted.